

Champaign County Soil and Water Conservation District
July 30, 2008
Board Meeting Minutes

Directors present: Steve Stierwalt, Eleanor Blackmon, Lennie Heiser and Eric Suits.

Associate Directors present: Kenneth Kesler.

Staff present: Bruce Stickers, Ryan Williams and Renee Weitekamp.

Natural Resource Staff present: Kevin Donoho.

Meeting was called to order at 7:53 p.m. on Wednesday, July 30, 2008.

Eleanor Blackmon made a motion to approve the minutes of the June 19, 2008 meeting. Lennie Heiser seconded, motion carried.

Eric Suits made the motion to approve the financial reports for end of FY08, and July 2008. Lennie Heiser seconded, motion carried.

Old Business

Annual Plan of Work Review – Discussion was postponed until the August meeting.

Contribution Agreement – Nothing to report.

New Business

CPP Average Cost List – Staff still needs to collect more data. Discussion to follow at the August meeting.

CPP Prioritization – With the spring rains, the district is seeing an increase in landowners looking for cost share assistance for structural practices. The board would like to see these repairs take precedence. An update was also given on the drop pipe construction project. The pipe corrugations did not meet the NRCS standard; however, the IDOA is willing to approve the cost-share, provided the district agrees to inspect the project once a year for the next ten years and the landowner and contractor agree to replace the structure if it fails during that time. The FY09 CPP guidelines have been released and the changes will be discussed at the next board meeting.

Budget – Eric Suits made a motion to approve the FY09 budget as presented. The budget will be reviewed once the state appropriations are finalized. Eleanor Blackmon seconded, motion carried. Staff is working on a monthly schedule for when income and expenses may be expected.

Cash management – Eric Suits will work with staff to prepare a recommended cash management plan for the next board meeting.

AISWCD Legislative Committee donation request – Eleanor Blackmon made a motion to donate \$100 to the AISWCD Legislative Committee. Lennie Heiser seconded, motion carried.

Strip-till – Postponed until the next meeting.

D.C. Report - is attached.

A.C. Report - is attached.

R.C. Report - is attached. Champaign County will be one of four sites to host a Grazing Training for Livestock producers. The training will be held in the Champaign County Farm Bureau Auditorium on August 29, 2008. During summer conference, staff attended the FDC seminar. Additional information regarding the program will be provided to the board.

Watershed Coordinator Report – is attached.

Committee Updates – are attached.

Other -

Funding request to the Champaign County Board – Eric Suits and Bruce Stickers presented the districts request for funding. By the end of September or the beginning of October we will know whether our request is fully granted or if it will be a lesser amount. The county was glad to know that if they give us money we will be around for the year. They are aware of the state funding cuts and know there is a need for support from the County Board.

The board would like to perform a comprehensive review of all services provided and organize a fee schedule. Staff will work on a list of current services provided for the next meeting.

Eric Suits was named the new Area 3 President and will serve on the AISWCD Board.

Kenneth Kesler reported on the Champaign County Fair. The district was in a good location, and people are hearing about the funding issues facing Illinois SWCD's. Mr. Kesler had a chance to talk with Representative Bill Black about the St. Joseph Wetland Restoration site. Rep. Black is willing to help us secure funding to construct a parking lot; therefore, it is important to rewrite the grant application to submit to the IEPA.

The next regular Champaign County SWCD Board meeting will be held on Wednesday, August 27, 2008 at 5:00 p.m. The board will conduct employee evaluations at the beginning of the meeting.

Eleanor Blackmon moved to adjourn the meeting. Lennie Heiser seconded, motion carried. Meeting adjourned at 9:12 P.M.

Minutes prepared by Renee Weitekamp for Eric Suits, Secretary
Champaign County SWCD

Champaign County SWCD
Profit and Loss
FY08 Actual and FY09 Budget
DRAFT

Ordinary Income/Expense	<i>FY09 Budget</i>	Actual FY08	FY08 Budget	Actual FY07	FY07 Budget
Income					
4000 - Federal Government Support		\$6,075.00			
4100 - State Government Support	\$80,000.00	\$81,669.10	\$71,582.00	\$79,421.16	\$66,000.00
IDOA	\$80,000.00	\$81,669.10	\$71,582.00	\$79,421.16	
4200 - Local Government Support	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
County Board	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	
4300 - Other Public Support	\$2,500.00	\$5,110.00	\$2,500.00	\$4,000.00	\$1,600.00
Annual Meeting Advertisements	\$2,500.00	\$3,110.00		\$2,500.00	
Vendors (strip-till meeting)		\$2,000.00		\$1,500.00	
4400 - Sales	\$18,500.00	\$19,172.30	\$20,000.00	\$23,919.09	\$26,000.00
Fish	\$10,000.00	\$12,141.55		\$14,247.54	
Trees	\$8,000.00	\$6,345.75		\$9,369.55	
Misc (books, water kits, flags)	\$500.00	\$685.00		\$302.00	
4500 - Services	\$5,725.00	\$6,525.50	\$10,000.00	\$8,045.55	
Mail Soil Surveys or Aerial Maps	\$25.00	\$32.00		\$15.00	
AISWCD for ICCI program		\$10.00		\$20.00	
Tile Maps	\$2,500.00	\$2,848.50		\$2,393.55	
NRI	\$3,200.00	\$3,635.00		\$5,617.00	
4600 - Special Events	\$0.00	\$60.00	\$1,000.00	\$967.00	\$3,500.00
Golf		\$60.00		\$967.00	

Champaign County SWCD
Profit and Loss
FY08 Actual and FY09 Budget
DRAFT

	<i>FY09 Budget</i>	Actual FY08	FY08 Budget	Actual FY07	FY07 Budget
4800 - Interest Income	\$5,000.00	\$6,349.99	\$5,500.00	\$6,456.41	\$1,500.00
4900 - Other			\$0.00		
4901 - Reimbursements	\$100,489.18	\$133,720.34	\$78,250.00	\$208,337.29	\$4,000.00
CPP monies	\$27,000.00	\$46,054.00	\$31,192.00	\$35,894.00	
Salt Fork	\$17,363.78	\$5,879.74	\$27,058.00	\$8,960.11	
Homer Lake	\$0.00		\$0.00	\$115,575.01	
AWI	\$9,966.40	\$23,534.28		\$14,558.74	
IDNR	\$31,659.00	\$55,502.32	\$0.00	\$32,750.68	
IEPA Stormwater Inspections	\$14,500.00	\$2,750.00	\$20,000.00		
Misc (plat book, NACD Conf, Ecosy Mtg)				\$598.75	
Total Income	\$252,214.18	\$298,682.23	\$228,832.00	\$371,146.50	\$142,600.00
Cost of Goods Sold					
5000 - Cost of Goods Sold	\$15,000.00	\$12,083.22	\$15,000.00	\$15,502.45	\$14,000.00
Fish	\$11,000.00	\$8,317.95		\$12,003.10	
Trees	\$4,000.00	\$3,284.78		\$3,499.35	
Books		\$480.49			

Champaign County SWCD
Profit and Loss
FY08 Actual and FY09 Budget
DRAFT

	<i>FY09 Budget</i>	Actual FY08	FY08 Budget	Actual FY07	FY07 Budget
Gross Income	\$237,214.18	\$286,599.01	\$213,832.00	\$355,644.05	\$128,600.00
Expense					
5100 · PAYROLL EXPENSES	\$105,000.00	\$87,624.51	\$102,500.00	\$87,970.98	\$98,000.00
Salary	\$105,000.00	\$80,028.42		\$80,063.92	
Bonus		\$500.00		\$550.00	
Soc. Security		\$4,995.31		\$4,988.01	
Medicare		\$1,168.26		\$1,166.56	
State Unemployment		\$296.85		\$410.49	
Disability		\$293.67			
Other		\$342.00		\$792.00	
5200 · PROGRAM EXPENSE	\$103,159.35	\$132,400.50	\$68,192.00	\$186,291.36	\$1,000.00
Sangamon Grant	\$8,686.40	\$23,534.28		\$12,380.00	
CPP & SSRP	\$54,488.95	\$10,470.20	\$31,192.00	\$42,445.79	
Salt Fork Watershed	\$0.00	\$20,718.00		\$658.70	
Salt Fork Maintenance	\$0.00		\$0.00	\$44,098.54	
MS4	\$0.00		\$0.00	\$4,432.72	
Homer Lake Grant	\$0.00	\$24,798.20	\$0.00	\$80,475.61	
Barnhart Planting	\$0.00		\$0.00	\$800.00	
Sangamon River Corridor Project	\$1,000.00		\$1,000.00	\$1,000.00	
IEPA Stormwater Inspections	\$12,325.00	\$2,337.50			
CREP	\$26,659.00	\$50,542.32			

Champaign County SWCD
Profit and Loss
FY08 Actual and FY09 Budget
DRAFT

	<i>FY09 Budget</i>	Actual FY08	FY08 Budget	Actual FY07	FY07 Budget
5250 · EDUCATION AND PROMOTION	\$6,500.00	\$6,445.35	\$6,000.00	\$6,636.05	\$3,500.00
Pond Meetings	\$0.00			\$122.73	
Gordyville	\$375.00	\$321.00	\$316.00	\$416.00	
Envirothon	\$500.00	\$387.69		\$308.83	
Rainfall Simulator	\$50.00	\$10.47		\$39.52	
Annual Meeting	\$3,000.00	\$1,975.78		\$2,827.10	
Legislative Day	\$0.00			\$215.39	
Arbor Day Trees	\$0.00			\$78.00	
Poster Contest	\$0.00			\$347.00	
Strip-till Meeting	\$0.00	\$437.96	\$0.00	\$2,156.68	
Drainage District Meeting	\$0.00	\$975.00			
Other	\$2,575.00	\$2,337.45		\$124.80	
5300 · INSURANCE EXPENSE	\$1,500.00	\$1,191.00	\$1,200.00	\$1,050.00	\$1,100.00
5400 · PROFESSIONAL SERVICES	\$2,800.00	\$2,500.82	\$2,500.00	\$2,358.20	\$2,500.00
5410 · Licenses/Fees	\$100.00	\$61.79	\$100.00	\$68.45	\$50.00
5420 · Honoraria and Awards	\$0.00	\$0.00	\$250.00	\$355.50	\$250.00
Plaques for Annual Meeting				\$355.50	
6000 · OFFICE EXPENSES	\$6,000.00	\$537.73	\$4,000.00	\$1,999.10	\$2,500.00
6010 · DELIVERY & Postage	\$1,500.00	\$92.32	\$1,500.00	\$834.68	\$2,000.00
6021 · INTERNET/WEBSITE (webhosting)	\$1,500.00	\$882.50	\$1,500.00	\$4,065.00	\$4,000.00

Champaign County SWCD
Profit and Loss
FY08 Actual and FY09 Budget
DRAFT

	<i>FY09 Budget</i>	Actual FY08	FY08 Budget	Actual FY07	FY07 Budget
6030 · DUES/PUBLICATIONS/SUBSCRIPTION	\$3,700.00	\$3,424.07	\$3,500.00	\$3,916.63	\$3,000.00
NACD Membership	\$1,000.00	\$775.00		\$1,375.00	
AISWCD	\$2,500.00	\$2,450.07		\$2,382.63	
Quickbooks	\$200.00	\$199.00		\$199.00	
No-till Farmer				\$35.00	
6050 · TRAVEL	\$2,800.00	\$2,346.76	\$4,000.00	\$4,094.72	\$4,000.00
Director Mileage	\$1,900.00	\$1,695.28		\$1,393.54	
Staff Mileage (Bruce & Renee)	\$900.00	\$651.48		\$175.33	
Sharyl & Randall	\$0.00			\$1,033.97	
NACD Conference	\$0.00			\$1,491.88	
6051 · MEALS AND ENTERTAINMENT	\$1,000.00	\$591.67	\$3,000.00	\$2,792.96	\$3,000.00
Summer Conference	\$0.00	\$219.66		\$1,206.66	
Ecosystem Partnership	\$0.00			\$88.75	
Golf Course	\$0.00			\$816.00	
All Other	\$1,000.00	\$372.01		\$681.55	
6060 · CONFERENCES/TRAINING	\$2,600.00	\$1,911.77	\$3,000.00	\$2,587.62	\$400.00
Winter Training	\$300.00	\$191.80		\$97.12	
Summer Conference	\$1,800.00	\$1,454.97		\$1,596.00	
Other trainings	\$500.00	\$265.00		\$269.50	
NACD Conference	\$0.00			\$625.00	

Champaign County SWCD
 Profit and Loss
 FY08 Actual and FY09 Budget
DRAFT

	<i>FY09 Budget</i>	Actual FY08	FY08 Budget	Actual FY07	FY07 Budget
6100 - REPAIR & MAINTENANCE	\$5,000.00	\$1,523.37	\$5,000.00	\$69.79	\$3,000.00
6200 - RENT					
6300 - Taxes	\$500.00	\$380.04	\$500.00	\$339.82	
Total Expense	\$243,659.35	\$241,914.20	\$206,742.00	\$305,430.86	\$128,300.00
Net Ordinary Income	-\$6,445.17	\$44,684.81	\$7,090.00	\$50,213.19	\$300.00

Renee Weitekamp
Board Report
July 30, 2008

Items that need action from the board:

- When would you like to do employee evaluations? Employee contracts are up August 31st.

Water Quality

- Completed paperwork for CPP block chute and drop pipe structures.

Soil Erosion

- Completed paperwork and made payments for CPP Strip-till.

Prime Farmland Preservation

Water Management

Wildlife Habitat

- Fall 2008 Fish Sale – updated letter and order form and mailed.
- Worked with Terre on contact information for potential CREP participants.

Education & Public Information

- Prepared display for the Champaign County Fair.

Watershed Management

District Operations

- Recons.
- Updating the Owner/operator database.
- Cleaning/organizing/verifying farm record files.
- Prepared for Audit including end of year reports.
- Quarterly tax reports.
- Worked on the budget.
- Prepared for County Board funding request.
- Helped NRCS conduct Civil Rights Reviews.
- Collected data for CPP average cost list.

Monthly Board Report
Bruce Stickers
Resource Conservationist
July 2008

Items that need board action:

- ❖ The board has been asked by AISWCD to contribute \$100 to the legislative fund to replace the funding they received from the live auction at the summer conference in the past.

Items for your information:

Water Quality

The Salt Fork Watershed Plan final report draft was submitted to Chris Davis at IEPA and she made 5 minor suggestions that were incorporated into the report before the final was submitted. The final invoice draft for \$17,363.78 was sent to Jim Nelson at AISWCD for his comments. We have no outstanding invoices, so all this will be positive for our cash flow.

The Strip-Till Nutrient Management group met and wants to move ahead with resubmitting our grant to FREC (Fertilizer Research Education Council). It was suggested the grant be submitted by CCSWCD and show the support of the various stakeholders in our group. We will also submit another Department of Agriculture special project grant and possibly an EPA 319 grant.

Soil Erosion control

We had 2 new 22.02a request the last month. The total for FY 2008 is 14 reports on 322 acres; this includes about 112 acres that will be rezoned, but little, if any agricultural land will be taken out of production. Mike Hirschi completed 4 more EPA construction site reviews and we have billed the Illinois EPA for them. The EPA contract for the inspections was extended to June 30, 2009.

The Conservation Practices Program (CPP) deadline for the 2008 funding expenditures has been extended to June 30, 2010 because we received the funding so late in the fiscal year. The total funding will be spent if the people we now have on the books complete their projects. We have a number of nutrient management and strip-till projects that did not get completed and we think those people are still interested. We will supply the board with a list of these projects at the board meeting and will update it quarterly so you know exactly how the spending is progressing. We have more people coming in with possible repair projects from this winter and spring rains. We need to decide if we want to spend our funds mostly on those projects, or emphasize the strip-till and nutrient management projects. The FY09 funding depends on the state budget situation.

The city of Champaign hired Bev Maddock to do inspections on construction sites for grading, drainage and soil erosion. This will help make contractors do a better job of soil erosion control and be the next step in working with these people after Mike Hirschi does the educational effort EPA is paying us for.

Farmland Protection

Water Management

I have sprayed more of the wetland areas with glyphosate for weed control where needed.

Wildlife Habitat

The planting season for our small projects has been challenging and some didn't get planted. We ended up with about 28 projects that were done with rural landowners.

The SAFE (State Acres for Wildlife enhancement) enrollment has opened. We have had some interest, but only from people in areas that are not eligible.

Education, Natural Resource Data, Public Information, and Participation

The 5:45 a.m. The show this month was on the soil erosion problems caused by the snow/ice/rain conditions this winter and spring.

Committee Updates

Water Quality & Soil Erosion Control

- ERMA
- IEPA Stormwater Grant
 - Invoice #4 has been submitted. (4 site visits June 2 – June 30, 2008)
 - A grant extension to June 30, 2009 was signed-Hirschi will continue the program
- Salt Fork Watershed Grant & Implementation
 - Grant final report draft was accepted by IEPA so the final package and invoice was submitted to IASWCD for payment.
- Strip-till Nutrient Placement
 - Committee met on July 8th. An update is in the RC report and will be given during New Business

Prime Farmland

- Champaign County Land Resource Mgt Plan Steering Committee (LMRP)
 - Draft goals are being developed
 - Rural Development-The County will conserve rural areas primarily in the interest of maintaining agriculture, rural lifestyles and efficient environmentally friendly use of public services and infrastructure.
 - Natural Resource Conservation- The County conserves, protects, and improves the quality and availability of its natural resources for future generations.
 - They have 9 total goals including an urban development section stressing compact and contiguous development

Drainage/Water Management

- MS4 Group
 - Champaign hired Bev Maddock to do construction site inspections
- Work with Drainage Districts
 - Salt Fork has a plan for rock riffles, 3-4 per mile from Rantoul to St. Joseph. We discussed funding if plan is adopted by them and judge

Wildlife Habitat & Education and Promotion

- Barnhart Prairie
 - Committee still needs to meet. Parking lot plan needs attention.
- St. Joseph Wetland
 - Need to work on thank you to submit to the paper
 - Rewriting grant for parking lot-sprayed roundup on area to be reseeded
- Website
 - Need to spend time converting documents to pdf and posting.
- Public Relations
 - Dan and Donna Scudder have been named IDNR Wildlife Habitat Landowner of the Year Award. They have a number of conservation practices we helped them establish on their 40 acres north of Champaign. The award will be presented at the Pheasants Forever banquet in August.

Other

- Headwaters
- Land Use Council 7
- CCDC (Champaign County Design and Conservation Foundation)
 - Trail plan for Urbana-Danville moving ahead-phase 1 environmental study is underway
 - Negotiating with CSX Railroad for long term lease-going well
 - They need .2 miles in Urbana from NS Railroad-negotiating to purchase this. The trail head would be at Weaver Park on Main St. in Urbana